



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

**Minutes**  
**INDIANA BOARD OF FIREFIGHTING**  
**PERSONNEL STANDARDS AND EDUCATION**  
**January 11 2016**  
**Wayne Twp FD Rm E**  
**700 N High School Rd**  
**Indianapolis IN 46214**  
**6:00 PM EST**

**A. Call to Order - Determination of Quorum - 6 pm**

**Present**

Greg Wyant, Eric Dreiman, Rob Lund, Burke Jones; Rom Hanify; John Smith; Chris Johnson; James Greeson; Joe Romero

**Absent**

Genois Brabson; Eric Gentry

**B. Consideration and Approval of Minutes**

1. Nov 10<sup>th</sup> Minutes: Burke Jones made a motion to approve, John Smith seconded, motion passed
2. Nov 23<sup>rd</sup> Minutes: Eric Dreiman made a motion to approve, Joe Romero seconded, motion passed

**C. New Variance Requests (Staff Recommends Approval) – Chairman**

1. Thunderbird Fire Protection Territory
  - i. 655 IAC 1-1-12(e)
    1. Cassandra Scarbrough
  - ii. 655 IAC 1-1-12(h)
    1. Cassandra Scarbrough

Tom Hanify made a motion to approve, James Greeson seconded. Motion passed.

2. Gregg Moore, Richmond Area Career Center
  - i. 655 IAC 1-1-12 (e) and 655 IAC 1-1-12 (h)  
Charles Mosley, Dakota Green, Logan Lotz, Alex Sheets, Alex Rodgers, Bryce Moore, Colton Handley, Branden Pennington, Duncan Camden, Chris Merz, Gunnar Adams.

John Smith made a motion to approve, Rob Lund seconded, motion passed.

3. Justin Gearhart – Instructor I, reciprocity test  
Eric Dreiman made a motion to approve pending his passing the Instructor Reciprocity test. Chris Johnson seconded. Motion passed.
4. Charles Heflin – Hazardous Material Technician;  
Burke Jones made a motion to approve the skills but Mr. Heflin would be required to take the state written exam. Rob Lund seconded. Motion passed.
5. Tom Jankowski – Instructor I, reciprocity test



An Equal Opportunity Employer

Eric Dreiman made a motion to approve pending his passing the Instructor Reciprocity test. John Smith seconded. Motion passed.

**D. New Variance Requests (Staff Recommends Denial) – Chairman**

1. Lt. Dawn G. Horvath – Instructor I and Instructor II/III

Chris Johnson made a motion to deny. Rob Lund seconded. Motion passed.

2. Matt Stidham – Instructor I

Chris Johnson made a motion to deny. James Greeson seconded. Motion passed.

**E. Variance Requests (No Staff Recommendation) – Chairman**

1. Jonathan Rollins – ADA Request
  - i. Form has been submitted

Greg Wyant made a motion to allow the Firefighter I/II test to be read to Mr. Rollins. The proctor cannot be a member of his fire dept. or a family member. Chris Johnson seconded. Motion passed. Greg Wyant made a motion to allow extra time for the reading of the test. The policy is 1 ½ times the allotted time. Tom Hanify seconded the motion. Motion passed.

2. Anthony Smith- Fire Officer I, appealed, has new information to submit

No new information was submitted and the Board stated that Mr. Smith needs to proceed with the appeal request.

**F. State Fire Marshal's Report – James Greeson**

We held our first of the year Leadership Seminar in Rochester. We have 2 more coming up, January 23 at North Vernon and February 6<sup>th</sup> at Brownsburg.

In the Fire Academy Training System we are looking at adding training for Telecommunications. We are meeting with subject matter specialist in February to see if they can create curriculum for the state. This is training only at this point. No certifications will be created for this. There is a national certification for anyone that might be interested in it.

We have several vacancies right now in the division and we are currently putting together job descriptions for them. Our goal is to have them filled by July 1, 2016. We had an opening for the Hazardous Material Section Chief. Our current Katherine Dutton is leaving us for Washington State.

**G. Director of Training Report – Joe Romero**

We are planning our next big exercise for 2016. This will be at MUTC and involve a train derailment incident. This involved district 1, 2, 3 and 4. These are not fire districts, these are the FEMA districts. They are little different than the fire districts.

We are talking to the Utility Regulatory Commission to see how we can better the communications between their operations and our Fire Dept.

**H. Director of Fire Training Report – John Buckman III**

1. IFSAC report

We are up for renewal again this year. We have already asked for an extension and IFSAC will vote on this at their next board meeting. This will give us another 6 months to get everything together. We have been requested to add Driver Operator Pumper to the list and we are looking into it.

2. FOST – We will be doing train to trainers on this Feb thru March and delivering the curriculum. Anyone wanting to teach this or evaluate the skills, I strongly advise them to take this train-to – train. If you do not, you will not be grading the skills correctly.
3. Quality assurance.  
We have been doing this for a while now and you have a few testimonials from some instructors around the state. They appreciate the help they are giving and really like this help. We are going to be doing 10 site visits a month.
4. Chris See letter – John Buckman  
This was the result of investigations of several courses that this instructor put on. 1) He started a course and then just dropped. 2) He taught a class from curriculum that was over 10 years old. 3) He did not teach skills, they simulated the skills but were never actually tested on the skills, and 4) only taught portions of the curriculum.  
Recommendation is 3 months suspension.  
The Board inquired as to the 3 months and Mr. Buckman responded that that was all the Board had authorized staff to recommend without bringing the matter before the Board.  
Discussion:
  - If he has a history of this, his certification should be revoked, he is showing a total disregard for our rules and regulations and the safety of the firefighter
  - What happens to the firefighters that were certified under false pretense
  - How many classes did he teach, how long has this been going on, how many students has this affected.

Joe Romero made a motion to suspend Mr. See for 1 year and then he would be on probation for 1 year. Any class that he would be involved in he would have to notify the office and be monitored for the 1 year probation. Tom Hanify seconded the motion. Motion passed.

#### **I. Administrative Proceedings | Non-Final Orders**

1. Discussion of Boards proposed order for John Cline  
Attorney for John Cline filed a Stay of Effectiveness and an Objection moments before the Board was set to vote on the Final Order because he believed the Board failed to issue a Final Order within 60 days after the Judge issued his Non-Final Order.  
Counsel advised the Board to table until next meeting to give them time to look at the Petition for Stay of Effectiveness and to respond to the Objection. If the Board signed the Final Order tonight then it would be ready for judicial review.  
Burke Jones made a motion to table until March 14<sup>th</sup> the meeting to give counsel time to review the request for the stay. Eric Dreiman seconded. Motion passed 7-2 to table until March 14<sup>th</sup>.

#### **J. Requests for Administrative Appeals – Chairman**

1. No report at this time

#### **K. Old Business**

1. Status of Rule update, Jonathan Whitham  
John Buckman, we need a meeting to see just what all changes need to be made other than updating the standards. The Board agreed with this and a meeting will be arranged.

#### **L. New Business**

1. Bill Smith – mandatory & module A  
Chief Smith will be running at the Jasper Fire School, simultaneously a Mandatory and a Module A class. The same students, will be doing both. Mandatory so that they can get on the trucks and working immediately and Module A because come summer they can go to Module B without any

issues. They will do all testing for both courses. Two written exams and 2 different sets of practical skills.

**M. Open discussion, any comments, questions, etc.**

**N. Next Meeting**

**March 14, 2016 6 pm  
Wayne Twp FD Rm E  
700 N High School Rd  
Indpls IN 46214**

**O. Adjourned at 8:30 pm**